



AFPC

ASSOCIATION OF FACULTIES OF PHARMACY OF CANADA
ASSOCIATION DES FACULTES DE PHARMACIE DU CANADA

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AFPC ANNUAL BUSINESS / TOWNHALL MEETING MINUTES

May 31, 2014, 1215 - 1345 hours
Delta Bessborough Hotel, William Pascoe Room
Saskatoon, Saskatchewan

Present: See attached list

1. Opening remarks / Introductions

Dave Edwards (President, Board of Directors) called the meeting to order at 1230 hours.

The following Council of Faculties voting members were introduced: Marion Pearson (UBC), Ann Thompson (Alberta), Kerry Mansell (Saskatchewan), Silvia Alessi-Severini (Manitoba), Andrea Cameron – outgoing Councilor (Toronto), Debra Moy – incoming Councilor (Toronto), Frederic Calon (Laval), Anne Julie Frenette (Montreal), Tannis Jurgens (Dalhousie), and Carla Dillon (Memorial). Eric Schneider from Waterloo was unable to attend. Kerry, Silvia, Andrea, Anne Julie and Carla served on the 2013-14 Board of Directors.

The following Council of Deans members were introduced: Carla Dillon (interim – Memorial), Rita Caldwell (Dalhousie), Jean Lefebvre (Laval), Pierre Moreau (Montreal), Neal Davies (Manitoba), David Hill (Saskatchewan), James Kehrer (Alberta), and Michael Coughtrie (British Columbia). Kishor Wasan was introduced as incoming Dean (Saskatchewan). Heather Boon (interim – Toronto) and Carlo Marra (incoming Dean – Memorial) were not able to attend. D. Edwards, J. Lefebvre, M. Coughtrie, J. Kehrer, and R. Caldwell served on the 2013-14 Board of Directors.

2. Approval of agenda

A copy of the agenda was posted on the AFPC website under the tab “meetings/events” – sub tab “Annual AFPC business meeting”. There were no additions or deletions to the agenda requested.

3. Acceptance of minutes from June 12, 2013 Annual AFPC Business / Townhall Meeting

A copy of the minutes from the 2013 meeting was posted on the AFPC website under the tab “meetings/events” – sub tab “Annual AFPC business meeting”. There were no additions or deletions to the minutes requested.

4. Memorial to Deceased Members in 2013-14

The loss of Mohsen Daneshtalab (Memorial) was recognized. One minute of silence was observed for all deceased AFPC faculty members.

5. Greetings from American Association of Colleges of Pharmacy

Lucinda Maine, AACP Executive Vice President and CEO provided greetings and highlighted the following AACP initiatives.

- 2013 CAPE outcomes
- Pharmacy practice model endorsed the Joint Pharmacy Commission
- New pharmacy education simulation program under development.

6. Past President's Report

Dave Edwards provided the following highlights from 2013-14.

- Completion of Pharmacists-in-training project (and e-resource)
- Launch of new website
- Revisions to AFPC strategic plan

The successful completion of the pharmacists-in-training project demonstrated that as an organization AFPC was able to take on a significant project.

7. Executive Director's Annual Report

A copy of the Executive Director's 2013-14 AFPC Annual Report was posted on the AFPC website under the tab "meetings/events" – sub tab "Annual AFPC business meeting".

H. Lopatka highlighted the following.

- Launch of new AFPC website in 2013.
- Launch of e-resource "Informatics for Pharmacy Students".
- Completion of Pharmacists-in-training project - March 2014.
- Initiation of new experiential education project in early 2014.
- Reviews and revisions to AFPC strategic plan completed May 2014.

Thanks to Doreen Sproule for her valuable contributions. Please direct further questions about the report to H. Lopatka. The 2014 AFPC Proceedings will be posted on the website by the end of 2014 and this document will contain more detailed information about AFPC activities.

8. Report from May 30, 2014 Annual General Meeting for AFPC Voting Members

D. Edwards reported that the voting members approved the 2013 financial statements, Wolrige Mahon as 2014 auditors, and the 2014-15 AFPC Board of Directors.

9. Business Arising

a. Council business

S. Alessi-Severini (Chair, Council of Faculties) reported that significant work occurred to review and revise the terms of reference of AFPC committees and that the strategic plan was revised. Silvia thanked the Vice Chair, Frederic Calon and other Councilors for their support in 2013-14.

b. Enhancing experiential education in hospitals and primary care
Funding for this project was secured from the Blueprint for Pharmacy and from AFPC. The project was initiated in February 2014. Recruitment for a project manager is nearly completed and it is anticipated that an individual will commence the position in the summer. One of the first activities to be conducted is an environmental scan of experiential education planning and implemented activities.

c. Pharmacists-in-training
The e-resource “Informatics for Pharmacy Students” was developed through this project. A final external evaluation was completed on the project with the findings being positive about the project. Special thanks to Donna Pipa and Marie Rocchi for their valuable contribution to the project.

10. New Business

a. Pharmacy educator peer leader network (PEPLN) project
H. Lopatka reported that funding will be received for a new project. The PEPLN will build on the success of the e-resource by facilitating integration of the e-resource into pharmacy undergraduate curriculum. Each faculty will be able to participate in the project through a peer leader. A copy of presentation slides was posted on the AFPC website under the tab “meetings/events” – sub tab “Annual AFPC business meeting”. H. Lopatka introduced members of the PEPLN project team: Lisa Bishop (Memorial), Marie Rocchi (Toronto), and Donna Pipa (Calgary).

b. Plans for 2015 Canadian Pharmacy Education and Research Conference (CPERC)
Planning is in progress for a joint AFPC / AACP annual conference in July 2015 in Washington, DC. The 2015 AACP annual conference will have a global theme (e.g., possible focus on OECD or G7-8 countries). An AFPC / AACP MOU will be developed which includes provisions to reduce AFPC financial loss from this partnership. Key themes of international interest include information technology, assessment and experiential education. Detailed planning will commence in August 2014. Both the Council of Faculties and Council of Deans were supportive of this plan provided that the financial risk is mitigated.

AFPC planning will consider holding the 2015 awards banquet and the student poster activities in conjunction with another Canadian conference (e.g., CSPA, CPhA).

11. Townhall session (faculty member questions / comments)

G. Leclerc suggested that a student assessment SIG be established. Terms of Reference will be created for this SIG.

The meeting was adjourned at 1330 hours.

**AFPC BUSINESS MEETING / TOWN HALL - MAY 31, 2014 - SASKATOON
LIST OF ATTENDEES**

SURNAME	GIVEN NAME	TITLE	ORGANIZATION	POSITION
Abbott	Frank	Dr.	University of British Columbia	Professor Emeritus
Alessi-Severini	Silvia	Dr.	University of Manitoba	Associate Professor
Alma'ayah	Zaid	Mr.	University of Alberta	PhD Student
Angka	Leonard	Mr.	University of Waterloo	Master's Student
Badea	Ildiko	Dr.	University of Saskatchewan	Associate Professor
Bernier	Luc	Mr.	University of Montreal	Assistant to the Dean
Binkhathlan	Ziyad	Dr.	King Saud University	Assistant Professor, Director of Research Centre
Bishop	Lisa	Dr.	Memorial University of Newfoundland	Program Director, Entry-Level Pharm. D. Program
Blackburn	David	Dr.	University of Saskatchewan	Professor
Brink	Kelly	Ms.	University of Manitoba	SPEP Coordinator
Brocks	Dion	Dr.	University of Alberta	Associate Dean
Bugden	Shawn	Dr.	PEBC / University of Manitoba	President / Associate Professor
Caldwell	Rita	Dr.	Dalhousie University	Director
Calon	Frederic	Dr.	Laval University	Professor
Cameron	Andrea	Ms.	University of Toronto	Senior Lecturer
Carter	Brian	Mr.	Leo Pharma	Patient Access Manager
Cassidy	Jane	Ms.	University of Saskatchewan	Coordinator of Pharmacy Professional Practice Skills
Coughtrie	Michael	Dr.	University of British Columbia	Dean
Cox	Cheryl	Dr.	University of Alberta	Coordinator, Experiential Education / International Education
Davies	Harriet	Dr.	Dalhousie University	Coordinator, Clinical Education
Davies	Neal	Dr.	University of Manitoba	Dean
Davis	Christine	Dr.	University of Manitoba	Instructor, Pharm. D. Development
De Vera	May	Dr.	University of British Columbia	Assistant Professor
Deal	Heidi	Ms.	Dalhousie University	Lecturer
Dillon	Carla	Dr.	Memorial University of Newfoundland	Associate Dean
Dobson	Roy	Dr.	University of Saskatchewan	Associate Professor
Dunford	Drena	Ms.	University of Manitoba	Instructor
Edwards	David	Dr.	University of Waterloo	Dean
El-Aneed	Anas	Dr.	University of Saskatchewan	Associate Professor
Faruquee	Farhana	Mrs.	University of Alberta	Graduate Student
Fatani	Sarah	Ms.	University of Saskatchewan	Graduate Student
Ferreira	Ema	Dr.	University of Montreal	Director, Pharm.D. Program
Fielding	David	Dr.	University of British Columbia	Professor
Frenette	Anne Julie	Ms.	University of Montreal	Assistant Clinical Professor
Gobis	Barbara	Ms.	University of British Columbia	Director, Pharmacists Clinic
Guirguis	Lisa	Dr.	University of Alberta	Associate Professor
Gukert	Marlene	Ms.	University of Alberta	Clinical Assistant Professor
Hall	Jill	Dr.	University of Alberta	Clinical Assistant Professor
Harpell	Diane	Ms.	Dalhousie University	Coordinator, Continuing Pharmacy Education
Hensman	Linda	Dr.	Memorial University of Newfoundland	Associate Professor
Houle	Sherilyn	Dr.	University of Waterloo	Assistant Professor
Hughes	Christine	Dr.	University of Alberta	Associate Dean, Undergraduate Programs
Jurgens	Tannis	Dr.	Dalhousie University	Associate Professor
Kehrer	Jim	Dr.	University of Alberta	Dean
Kim-sing	Angela	Dr.	University of British Columbia	Director, Experiential Education
Kleiman	Nancy	Ms.	University of Manitoba	SPEP Coordinator / Management / Skills Lab
Lavack	Lesley	Ms.	University of Toronto	Senior Lecturer
Le	Minh-Hien	Dr.	University of Toronto	Adjunct Lecturer
Leclerc	Gilles	Dr.	University of Montreal	Director, Assessment and Education Technology
Lefebvre	Jean	Dr.	Laval University	Dean
Leslie	Tara	Ms.	University of Alberta	Clinical Assistant Professor, Experiential Education
Lopatka	Harold	Dr.	AFPC	Executive Director
Lorenz	Rick	Mr.	University of Saskatchewan	Master's Student
MacDonald	Glenda	Dr.	University of British Columbia	Director, Continuing Pharmacy Professional Development
Maine	Lucinda	Dr.	AACP	Executive Vice President & CEO
Maisey	Stephen	Mr.	Shopper's Drug Mart	Pharmacist
Mansell	Kerry	Dr.	University of Saskatchewan	Associate Professor
Mansour	Susan	Dr.	Dalhousie University	Associate Director
McFarlane	Tom	Dr.	University of Waterloo	Adjunct Assistant Professor
Min	Jason	Mr.	University of British Columbia	Lecturer
Moreau	Pierre	Dr.	University of Montreal	Dean
Moy	Debra	Ms.	University of Toronto	Coordinator in Professional Practice
Orr	Jim	Dr.	University of British Columbia	Professor Emeritus
Pachev	George	Dr.	University of British Columbia	Director, Educational Assessment
Pearson	Marion	Ms.	University of British Columbia	Director, Entry-to-Practice Program
Pharand	Chantal	Dr.	University of Montreal	Associate Dean, Undergraduate Studies
Pugsley	John	Dr.	PEBC	Registrar-Treasurer
Raman-Wilms	Lalitha	Dr.	University of Toronto	Associate Dean
Remillard	Fred	Dr.	University of Saskatchewan	Associate Dean
Renaud	Robert	Dr.	University of Manitoba	Associate Professor
Riggs	Wayne	Dr.	University of British Columbia	Professor & Associate Dean, Academic
Rocchi	Marie	Ms.	University of Toronto	Course Coordinator
Sadowski	Cheryl	Dr.	University of Alberta	Associate Professor
Shevchuk	Yronne	Dr.	University of Saskatchewan	Associate Dean
Sponagle	Kim	Ms.	Dalhousie University	Lecturer & Skills Lab Administrator
Sproule	Doreen	Ms.	AFPC	Administrative Assistant
Taddio	Anna	Dr.	University of Toronto	Professor
Tadrous	Mina	Dr.	University of Toronto	PhD Student
Taylor	Jeff	Dr.	University of Saskatchewan	Professor
Tchen	Paulo	Mr.	University of British Columbia	Lecturer & Coordinator, Experiential
Thirion	Daniel	Dr.	University of Montreal	Clinical Professor
Thompson	Ann	Dr.	University of Alberta	Director, Experiential Education
Vercaigne	Lavern	Dr.	University of Manitoba	Associate Dean, Academic
Veziina	Carmen	Ms.	Laval University	Professor
Waite	Nancy	Dr.	University of Waterloo	Professor
Whang	In	Mr.	University of British Columbia	Student
Whelan	Anne Marie	Dr.	Dalhousie University	Professor & Associate Director, Program Evaluation
Winslade	Nancy	Dr.	McGill University - Medicine	Adjunct Professor
Wong	Gary	Mr.	University of Toronto	Assistant
Zelenitsky	Sheryl	Dr.	University of Manitoba	Professor