



Association of Faculties
of Pharmacy of Canada

Association des facultés
de pharmacie du Canada

AFPC Program Evaluation SIG Terms of Reference

*For the purposes of clarity across Terms of Reference, the term **assessment** refers to evaluation of persons' performance (e.g., students') and the term **evaluation** refers to evaluation of programmes' performance.

Purpose

The AFPC Program Evaluation SIG is responsible to promote scholarship and collaboration in program evaluation and ongoing improvement efforts across the Schools of Pharmacy in Canada. The SIG achieves this through the coordination of both scholarly and educational opportunities (e.g. seminars or workshops) at least once per year. The Program Evaluation SIG will also work annually to support inclusion of program evaluation and ongoing improvement content in the annual AFPC meeting.

Members

At least one person (preferably the program evaluation lead(s)) from each of the 10 pharmacy schools in Canada are invited to be members of the SIG. However, the SIG is open to all AFPC members.

Meetings

The SIG will meet face to face annually at a joint meeting with the Educational assessment SIG to discuss business at the AFPC/CPERC conference. In addition, the SIG will meet via tele-or web- conference at least twice in the academic year for planning and collaborating purposes. One of these meetings is to be used to sponsor a seminar/workshop/presentation.

Decision Making

Decisions will be made by majority vote.

Reports

The SIG Chair will provide an annual report to the AFPC Executive Director in preparation for the annual AFPC meeting.

Revised Draft November 2018; Pending Approval by AFPC Council of Faculties Voting Members